



4 C's Program Staff

Casual Positions

GENERAL DESCRIPTION

The Program Staff position is a Casual position. The Program Staff is responsible for planning and implementing all aspects of the Couchiching Child Care Program in accordance with the Child and Early Years Act. The Program Staff will report to the Couchiching Child Care Supervisor.

QUALIFICATIONS

1. Post-Secondary Education in Early Childhood Education, ECE Designation, good standing membership with College of ECE an preferred;
2. Working knowledge of the Child and Early Years Act;
3. Planning and time management skills to plan program activities and schedule routines;
4. Genuine interest in young children and sensitivity to children's needs;
5. Effective oral and written communication skills;
6. A current First Aid "C"/CPR Certificate;
7. Must be able to function as a team member;
8. Knowledge of community services, customs and traditions of Couchiching First Nation;
9. Current up-to-date immunizations including TB test;
10. Must successfully pass a Vulnerable Screening Sector.

Applications will be accepted until the position has been filled. Applications should include resume, cover letter and three (3) employment related references (two which must be from a current or recent supervisor) with permission to contact these references.

Please submit application to:

Amanda Lelonde
Human Resources Manager
Couchiching First Nation
RMB 2027, RR2
Fort Frances, Ontario
P9A 3M3
Email: cfhr@vianet.ca
Fax: (807)274-6458

Only those selected for an interview will be contacted.
For a complete Job Description, contact Amanda Lelonde at 274-0814