



Casual Maintenance Assistant

GENERAL DESCRIPTION

The Maintenance Assistant is a full-time permanent position who works under the supervision of the Building Superintendent. The Maintenance Assistant is responsible for assisting in the operation and maintenance of all First Nation capital assets including homes, buildings, facilities, roads and infrastructure.

PREFERRED QUALIFICATIONS

1. Ontario Secondary School Diploma or equivalent;
2. Ability to read and comprehend instructions, memos and short correspondence;
3. Must have a valid Ontario Driver's License
4. Must have a clean driver's abstract;
5. General knowledge of community services, customs and traditions;

Applications will be accepted until 3:30 p.m. CST, September 20th, 2019. Applications must include resume, cover letter and three (3) employment related references (one of which must be from a current or recent supervisor) with permission to contact these references.

Please submit application to:

Amanda French
Human Resource Manager
Couchiching First Nation
RMB 2027, RR2
Fort Frances, Ontario
P9A 3M3
Email: cfnhr@vianet.ca
Fax: (807)274-6458

*All suitable, qualified Couchiching Band members shall be given first preference.
While we appreciate all who apply, only those selected for an interview will be contacted.
All late applications will be returned unopened.*

All incomplete applications will be returned to the applicant.

CFN welcomes applicants from people with disabilities. A modified space is available upon request for candidates taking part in all aspects of the selection process.

For a complete Job Description, contact Amanda French at 274-8839.